



Rutherford County Schools

2240 Southpark Drive
Murfreesboro, TN 37128

FEBRUARY 19, 2026
5:30 P.M.

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE/PRAYER

We will be opening the meeting with a brief moment of silence or prayer and the pledge of allegiance to the United States flag. No one is required to participate or be present for any of these and being in this portion of the meeting is completely voluntary.

Work Session: Butch Vaughn

Board Meeting: Butch Vaughn

3. APPROVAL OF AGENDA

Recommended Motion - to approve the agenda as presented.

4. APPROVAL OF CONSENT AGENDA (TAB 1)

A. Minutes:

Board Meeting Minutes, February 5, 2026

B. Nepotism:

Jeremy McGaffigan – EA – Roy Waldron Elementary

C. Use of Facilities:

FACILITIES USE

2/19/2026

Fees

Barfield Elementary	TN Ignite, basketball practice, gym, 2/20/26 – 7/31/26, \$18 per hour
Central Magnet	NAK Martial Arts LLC, belt graduation, gym, 3/28/26, \$290
LaVergne High	Zion Christian Ministries Inc., church service, auditorium, 3/22/26 – 11/15/26, \$285 per day
LaVergne Middle	Crossland Church, church service, cafeteria, 2/20/26 – 12/31/26, \$63 per day
Oakland High	Kings Hammer, soccer games, stadium, 2/21/26, \$460
Siegel High	Prep Network LLC, football tournament, stadium & outside building, 3/14/26 – 3/15/26, \$4200
Whitworth – Buchanan	U.S. Elite Baseball, practice & games, sports field, 2/23/26 – 11/31/26, \$18 per hour

Note: Facility use prior to 2/19/26 has been granted pending Board action. A certificate of insurance with \$2,000,000.00 limits (\$1,000,000.00 if approved) is required by each user. Each group must forward any renewals of insurance to the Board on time; otherwise, approval is terminated at the end of the policy period. **All approvals are for no more than a 1-year period.**

D. Non-Faculty Coaches:

According to the Tennessee Secondary School Athletic Association (TSSAA) guidelines, Board of Education approval is required to allow non-faculty volunteer coaches to participate in the school athletic programs.

The following non-faculty volunteer coaches are for the 2025-2026 school year:

NAME	SCHOOL	ACTIVITY
Roberts, Cameron	Blackman High	Baseball

Wiel, Alexander	Blackman High	Baseball
Lanning, Jeff	Riverdale High	Baseball
Parker, Sarah	Riverdale High	Boys Soccer
Bannister, Zach	Rocky Fork	Baseball
Cianci, Arabella	Rock Springs Middle	Theatre
Sellers, Michael	Smyrna High	Baseball

E. Salary Supplements and Contract Payments:

Name-Certified	NTE Amt.	School	Funded By	Description
Hanna Sloan	\$1,500.00	Central Magnet	School Funds - Theatre	Choreography of Big Fish
Suzette Sissom	\$550.00	Central Magnet	School Funds - Girls Basketball	Web Design/Twitter Page Work
Carol Welch	\$60.00	Christiana Middle School	School Funds - Basketball	Gate/Concessions Worker
Corey Driggs	\$240.00	Christiana Middle School	School Funds - Basketball	Gate/Concessions Worker
Stefanie Landis	\$120.00	Christiana Middle School	School Funds - Basketball	Gate/Concessions Worker
Alyssa Jones	\$60.00	Christiana Middle School	School Funds - Basketball	Gate/Concessions Worker
Elena Clemons	\$120.00	Christiana Middle School	School Funds - Basketball	Gate/Concessions Worker
Mehgan Quinn	\$300.00	Christiana Middle School	School Funds - Basketball	Work time clock
Stephanie Renfroe	\$240.00	Christiana Middle School	School Funds - Basketball	Gate/Concessions Worker
Kathryn Cundy	\$120.00	Christiana Middle School	School Funds - Basketball	Gate/Concessions Worker

Tyler Frost	\$120.00	Christiana Middle School	School Funds - Basketball	Gate/Concessions Worker
Debra Frisby	\$60.00	Christiana Middle School	School Funds - Basketball	Gate/Concessions Worker
Nicholas Wise	\$1,500.00	Rockvale High School	School Funds - Boys Soccer	Assistant Coach
Michael Phillips	\$1,200.00	Siegel Middle School	School Funds - Boys Soccer	Coaching
Donald Fann	\$4,000.00	Stewarts Creek High School	School Funds - Theatre	Camp Teacher, Sewing & Light Design, Bus Driver
Lindsey Duggin	\$4,000.00	Stewarts Creek High School	School Funds - Theatre	Camp Teacher/Costume & Prop Designer
Brian Russell	\$3,000.00	Stewarts Creek High School	School Funds - Theatre	Camp Teacher
James Bessant	\$3,000.00	Stewarts Creek High School	School Funds - Fine Arts Academy	Camp Junior Acting Teacher/Junior Co-Director
Jeffrey Mitchell	\$4,000.00	Stewarts Creek High School	School Funds - Athletics	Oversight of all Athletic Programs
Robin Glascock	\$500.00	Stewarts Creek Middle	School Funds - Basketball	Gate worker
Brittany Waltman	\$500.00	Stewarts Creek Middle	School Funds - Basketball	Gate worker
Torey Mosier	\$2,300.00	Stewarts Creek Middle	School Funds - Baseball	Assistant Baseball Coach
Jason Bratten	\$200.00	Stewarts Creek Middle	School Funds - Basketball	Announcer
Name-Non Faculty	NTE Amt.	School	Funded By	Description
Samantha Campbell	\$1,200.00	Blackman Middle School	School Funds - Swimming	Head Swim Coach

Riley Russell	\$30-\$50 per occurrence	Christiana Middle School	School Funds - Band	Private Lessons
Simon Kinderknecht	\$1,700.00	Oakland High School	School Funds - Lacrosse	Assistant Coach
Taylor Long	\$1,000.00	Oakland High School	School Funds - Lacrosse	Assistant Coach
Arabella Cianci	\$500.00	Rock Springs Middle	School Funds - Wizard of Oz Musical	Teaching choreography for the show to the middle schoolers in rehearsals
Benjamin Rattavong	\$50 per hour or \$25 per lesson (25 minutes)	Stewarts Creek Middle	SCM Music Boosters	Private Lessons & Sectionals/Masterclasses
Temp-Non Faculty	NTE Amt.	School	Funded By	Description
LaKindra Daniel	\$30 per game	Rockvale Middle School	School Funds - Basketball	Score Keeper for RCS Region Semi Finals Basketball Tournament
Brenda Williams	\$600.00	Whitworth Buchanan Middle	School Funds - Choir	Accompanist
Name-Classified	NTE Amt.	School	Funded By	Description
Cedric Roberts	\$300.00	Christiana Middle School	School Funds - Basketball	Books for Basketball
Isaiah Ashurst	\$1,000.00	Lavergne Middle School	School Funds - Basketball	Bookkeeper

Recommended Motion – to approve the consent agenda as presented.

5. SPEAKERS

Board Meeting: Dr. Jeff McCann and Mrs. Walters to present the Charter Schools Annual Report to the Board.

6. PUBLIC COMMENTS*

**Public comment requests to address the Board must be provided in writing to the Director of Schools' office no later than noon (12:00 p.m.) on the day of the meeting by completing the Public Comment Form. Speakers will have three (3) minutes to speak.*

7. RUTHERFORD PROUD

Work Session: Amazing Shake Winners

We will spotlight the winners of this year's countywide Amazing Shake competition and our ongoing partnership with the Rutherford County Chamber of Commerce and the Rutherford Works program.

Work Session: RCS Strong Outstanding Staff Awards

Chief Communications Officer James Evans will present the February RCS Strong Outstanding Staff Awards.

Administration-Brian Waggoner, Principal of David Youree Elementary

Teacher-Leilani Spigolon, Kittrell Elementary

Support Staff-Megan Sands, Oakland Middle School

Transportation-Clarissa Smith, Bus 55

Central Office-Mary Howell, Student Information Office

8. INSTRUCTION (TAB 2)

Updated job description for Student Information Data Analyst. This title was updated two years ago with the combination of both the Administrative Assistant EIS and the Administrative Assistant Attendance. Additional responsibilities have been added to this position without a change in pay scale.

Recommended Motion – to approve the updated job description for Student Information Data Analyst as presented.

9. FINACIAL MATTERS (TAB 3)

Fund 141 Budget Amendment

This budget amendment cleans up expenditure line items at mid-year. The amended revenue reflects state grant allocations not included in original budget. The amended expenditure reflects the increase in cost of instructional/support supplies and materials, maintenance contracted services/equipment, and state mandated teacher instructional supplies and material allocations. This amendment has a net increase in both current year's revenue and expenditures of \$880,000 with no use of fund balance.

Recommended Motion –to amend Fund 141 to clean up expenditure line items for a net increase of \$880,000 in both revenue and expenditures.

10. ENGINEERING AND CONSTRUCTION (TAB 4)

I. Smyrna Elementary Greenhouse Request: Principal Vanessa Ritter is requesting to partner with Taylor Farms to install a 12' x 20' greenhouse and develop garden spaces for use by

all students from Taylor Farms. This project is requested not to exceed \$25,000.00 and is at no cost to the Board. Engineering and Construction has reviewed the request and has no objections.

Recommended Motion - to approve the Smyrna Elementary greenhouse request as presented.

II. Riverdale High Track Naming Request: Principal Tamera Blair is requesting to name the track in honor of Coach Rickey Field. Coach Field has been at Riverdale since 1990 and has coached men's basketball, football, and track and field. Engineering and Construction has reviewed the request and has no objection.

Recommended Motion - to approve the Riverdale High Coach Rickey Field track naming request as presented.

III. LaVergne High School Softball Scoreboard Request: The project will be funded through softball funds and is expected not to exceed \$20,000.00. Engineering and Construction has reviewed the request and has no objection.

Recommended Motion - to approve the LaVergne High softball scoreboard request as presented.

11. FINANCIAL UPDATES

12. DIRECTOR'S UPDATE

13. LEGISLATIVE UPDATE

14. GENERAL DISCUSSION

15. ADJOURNMENT



2240 Southpark Drive
Murfreesboro, TN 37128

MINUTES OF FEBRUARY 5, 2026

Board Members Present

Claire Maxwell, Board Chair
Frances Rosales, Board Vice-Chair
Katie Darby
Tammy Sharp
Caleb Tidwell
Butch Vaughn
Stan Vaught

Also in Attendance

Dr. James Sullivan, Director of Schools

1. CALL TO ORDER at 5:30 pm

2. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE/PRAYER

We will be opening the meeting with a brief moment of silence or prayer and the pledge of allegiance to the United States flag. No one is required to participate or be present for any of these and being in this portion of the meeting is completely voluntary.

Work Session: Caleb Tidwell

Board Meeting: Caleb Tidwell

3. APPROVAL OF AGENDA

Motion made by Caleb Tidwell and seconded by Tammy Sharp to approve the agenda as presented.

Vote: All yes

Motion passed.

4. APPROVAL OF CONSENT AGENDA (TAB 1)

A. Minutes:

Board Meeting Minutes, January 22, 2026

B. Use of Facilities:

FACILITIES USE

2/5/2026

Fees

Oakland High	OnTopAthletics, football camp, stadium, 5/9/26, \$115 per hour
Riverdale High	RCS Sports Foundation, flag football, sports field, 4/12/26 - 5/31/26, \$290 per day
Riverdale High	Super F League, soccer games, gym, 2/8/26–2/15/26, \$580
Riverdale High	USEWF, karate tournament, gym, 3/21/26, \$290
Rock Springs Middle	ETC Gymnastics, competition, gym, 4/11/26 – 4/12/26, \$432
Smyrna High	MidTN Volleyball, tournaments, gym, aux. gym, 2/7/26 – 3/15/26, \$580 per day
Smyrna High	Achieving Success Martial Arts/Southeastern AAU Taekwondo District Championship, competition, gym, aux. gym & cafeteria, 3/20/26 – 3/21/26, \$916

No Fees

Barfield Elementary	The Center for Martial Arts Excellence, character education, music room, 2/17/26 – 2/19/26, no fees, *In-Kind Agreement
Central Magnet	Rutherford County Government, employee picnic, cafeteria & west end of campus, 9/18/26, no fees

Stewarts Creek High

Stewarts Creek Youth Football and Cheer,
practice & games, sports field, 2/6/26 –
6/1/26, no fee, *In-Kind Agreement

Stewarts Creek Middle

Stewarts Creek Youth Football and Cheer,
practice & games, sports field, 2/6/26 –
11/30/26, no fees, *In-Kind Agreement

Note: Facility use prior to 2/5/26 has been granted pending Board action. A certificate of insurance with \$2,000,000.00 limits (\$1,000,000.00 if approved) is required by each user. Each group must forward any renewals of insurance to the Board on time; otherwise, approval is terminated at the end of the policy period. **All approvals are for no more than a 1-year period.**

C. Non-Faculty Coaches:

According to the Tennessee Secondary School Athletic Association (TSSAA) guidelines, Board of Education approval is required to allow non-faculty volunteer coaches to participate in the school athletic programs.

The following non-faculty volunteer coaches are for the 2025-2026 school year:

NAME	SCHOOL	ACTIVITY
Go, Regina	Oakland High School	Band
Moore, William Slade	Smyrna Middle School	Band
Thornhill, Christopher	Christiana Middle School	Band
Anderson, Emma	Oakland Middle School	Choir
Russell, Riley	Christiana Middle School	Band
Rattanaovong, Benjamin	Stewarts Creek Middle	Band
Collier, Drew	Blackman High	Football
Davis, ChaCorey	Blackman High	Football
Steffy, Troy	Blackman High	Wrestling
Griggs, Bobby	Central Magnet	Baseball
Kwarteng, Abigail	Riverdale	Track
Berger, James	Rockvale High	Football
LaLance, Kirkland	Siegel High	Tennis
Delaney, Shantyra	Stewarts Creek High	Track

Jones, Carson	Stewarts Creek High	Ultimate Frisbee
Walter, Heidi	Stewarts Creek High	Track
Lozano, Landon	Thurman Francis	Baseball
Eidson, Trevor	Whitworth-Buchanan	Baseball

D. Salary Supplements and Contract Payments:

Name-Certified	NTE Amt.	School	Funded By	Description
Jeffrey Willhoit	\$1,600.00	Blackman Middle School	School Funds - Boys Soccer	Assistant Coach
Laurie Smithson	\$2,000.00	Central Magnet	School Funds - Safety	Gym Supervision for 1st & 2nd Semesters
Andrew Arnold	\$2,000.00	Central Magnet	School Funds - Safety	Gym Supervision for 1st & 2nd Semesters
Lindsay Englade	\$500.00	Lavergne High School	School Funds - Robotics	Robotics Coach
Michelle Burke	\$500.00	Oakland High School	School Funds - Boys Basketball	Assistant Coach
Madison Rooker	\$1,000.00	Oakland High School	School Funds - Track	Assistant Coach
Kyle Lovett	\$900.00	Oakland High School	School Funds - Girls/Boys Basketball	Admin. Supervision
Brandon Nolen	\$500.00	Oakland High School	School Funds - Baseball	Assistant Coach
Jesse Messick	\$3,000.00	Oakland High School	School Funds - Baseball	Assistant Coach
Joe Potillor	\$1,500.00	Riverdale High School	School Funds - Track	Gate Worker/Ticket Seller
Nicholas Wise	\$1,500.00	Rockvale High School	School Funds - Boys Soccer	Assistant Coach
Marleen Berger	\$700.00	Siegel Middle School	School Funds - Track and Field	Assistant Coach

Rebecca Lowry	\$75.00	Smyrna Middle	School Funds - Band	Small group sectional instruction/CPA
Phillip Kigaita	\$100.00	Smyrna Middle	School Funds - Band	Teach music in preparation for CPA
Tyrone Jessup	\$100.00	Smyrna Middle	School Funds - Band	CPA Camp (sectionals/master class) for Smyrna Middle
Caroline Hensley	\$100.00	Smyrna Middle	School Funds - Band	Musical Sectionals/CPA
Thomas Chesnut	\$100.00	Smyrna Middle	School Funds - Band	CPA/Sectionals
Jason Bratten	\$800.00 (\$100 per game x 8 games)	Smyrna Middle	School Funds - Girls/Boys Basketball	PA Announcer, Clock, scoreboard, & music
Reginald Coleman	\$150.00	Smyrna Middle	School Funds - Band	Ensemble Clinician/CPA
Phillip Nau	\$500.00	Stewarts Creek Middle	School Funds - Girls/Boys Basketball	Bookkeeper/Clock Worker
Traverse Read V	\$200.00	Stewarts Creek Middle	School Funds - Girls/Boys Basketball	Run Clock and Bookkeeper
Cortney Kentfield	\$500.00	Stewarts Creek Middle	School Funds - Girls/Boys Basketball	Tournament Gate Worker
Jeffrey Priest	\$500.00	Stewarts Creek Middle	School Funds - Girls/Boys Basketball	Tournament Gate Worker
Aundrea Mitchell	\$60 per game/\$500.00	Thurman Francis Arts Academy	School Funds - Girls/Boys Basketball	Monitor the weapons detection system at all TFAA home basketball games
Name-Non-Faculty	NTE Amt.	School	Funded By	Description
Allyssa Bonanno	\$1,500.00	Central Magnet	School Funds - Middle School Girls Soccer	Assistant Coach
Christopher Thornhill	\$30-\$100 per occurrence depending on service	Christiana Middle School	School Funds - Band	Low Brass Private Lessons
Dean Kevin Wright	\$5,000.00	Oakland High School	School Funds - Various Clubs and Sports	Bus Driving and Announcing

Valanna Lyons	\$5,000.00	Oakland High School	School Funds - Softball	Assistant Coach
Braeden Jobe	\$500.00	Oakland High School	School Funds - Track	Assistant Coach
Ashlyn Cook	\$1,000.00	Oakland High School	School Funds - Track	Assistant Coach
Janai Summers	\$500.00	Oakland High School	School Funds - Track	Assistant Coach
Colby Howland	\$3,000.00	Oakland High School	School Funds - Baseball	Assistant Coach
Regina Go	\$5,000.00	Oakland High School Band Boosters	School Funds - Band	Music Instruction/Lessons
Emma Anderson	\$25 per 30-minute lesson	Oakland Middle	School Funds - Choir	Private Vocal Lessons
William Moore	\$100.00	Smyrna Middle School	School Funds - Band	Sectionals/CPA
Temporary NFS	NTE Amt.	School	Funded By	Description
Keshena Bell	\$1,590.00	Whitworth Buchanan	School Funds - Girls & Boys Basketball/Volleyball	Score Keeper
Name-Classified	NTE Amt.	School	Funded By	Description
Everette Abbott	\$1,000.00	Oakland Middle School	School Funds - Boys Soccer	Field Maintenance/Stripping/mowing
LaQuisha Swader	\$1,500.00	Riverdale High School	School Funds - Track	Gate Worker/Ticket Seller/WDS
Tracy Fox	\$1,000.00	Stewarts Creek Middle School	School Funds - Girls & Boys Basketball/Tournaments	Clock/Media Board Worker
LaTasha Francis	\$1,500.00	Stewarts Creek Middle School	School Funds - Girls & Boys Basketball/Tournaments	Clock/Media Board Worker

Motion made by Butch Vaughn and seconded by Frances Rosales to approve the consent agenda as presented.

**Vote: All yes.
Motion passed.**

5. PUBLIC COMMENTS*

No visitor speakers.

**Public comment requests to address the Board must be provided in writing to the Director of Schools' office no later than noon (12:00 p.m.) on the day of the meeting by completing the Public Comment Form. Speakers will have three (3) minutes to speak.*

6. RUTHERFORD PROUD

Rutherford students march in Rose Parade

Four RCS students were selected to participate in this year's Tournament of Roses Parade, held January 1, 2026, in Pasadena, California. They will share their experience participating in the prestigious event.

Dr. Halford introduced the students who performed at the Rose Parade.

STUDENTS:

Aiden Absher – Rockvale High School-not present

Gianna Castle – Oakland High School

Teagan Chabot – Siegel High School

Caelyb Howell – Rockvale High School

School counselor week

National School Counseling Week is being observed this year from February 2–6. RCS counseling supervisor Christine Bryan will share information about the vital role of school counselors in our schools and how they contribute to the success of students.

James Evans highlighted some of the leadership provided by School Counselors every day. The theme for this year is “School Counselors Amplify Student Success”. Mr. Evans introduced two School Counselors in attendance: Amy McCann from Lascassas Elementary and Missy Blissard from Oakland High School.

7. HUMAN RESOURCES (TAB 2)

Human Resources 2026-2027 Signing Bonus Incentive

Motion made by Stan Vaught and seconded by Butch Vaughn to approve the signing bonus incentive for hard to staff subject areas as presented.

**Vote: All yes.
Motion passes.**

8. LEGAL (TAB 3)

I. Transfer Student Under Discipline (1)

The Board has been requested to admit a transfer student from another school system under discipline. The student was expelled for possession of drugs. According to Policy 6.318, the Board may deny admissions of any student (except those in state custody) when a student transfers from another school system while under suspension or expulsion.

Director of Schools' Recommendation: Deny admission.

Motion made by Butch Vaughn and seconded by Tammy Sharp to deny the admission of this Transfer Student Under Discipline as presented.

Vote: All yes.

Motion passes.

II. Transfer Student Under Discipline (2)

The Board has been requested to admit a transfer student from another school system under discipline. The student was expelled for possession of weapon and possession of a dangerous object. According to Policy 6.318, the Board may deny admissions of any student (except those in state custody) when a student transfers from another school system while under suspension or expulsion.

Director of Schools' Recommendation: Deny admission.

Motion made by Tammy Sharp and seconded by Katie Darby to deny the admission of this Transfer Student Under Discipline as presented.

Vote: All yes.

Motion passes.

9. INSTRUCTION

Textbook Adoption Committee Request

I. Schedule E Career & Technical Education (CTE) Textbook Adoption Committee

The purpose of this committee is to review instructional materials and make recommendations for the adoption of Schedule E Career & Technical Education textbooks and resources in accordance with Rutherford County Schools procedures and state requirements.

Educator Members:

Isaac Haley – Educator

Travis Sutton – Educator

Jason Bowers – Educator

Leonard Ciletti – Educator

Amanda Jones – Educator

Richard Beard – Educator

Parent Representative:

Mac Jones – Parent

Industry Representative:

Brian Patton – Industry Representative

Upon approval of the list above, the committee will begin the review process and move forward with the CTE textbook adoption in alignment with both state and district guidelines and timelines.

Motion made by Katie Darby and seconded by Caleb Tidwell to approve the CTE textbook adoption committee as presented.

Vote: All yes.

Motion passes.

II. 2026-2027 Special Courses Request

The Instruction Department is requesting permission to make an application to offer credit for special courses under the following guidelines: Rule 0520-1-3-.05-2a: “Local school systems may offer special courses not listed in 0520-1-3-.06 on an experimental basis. The Commissioner of Education must approve each course in advance each year.” Rutherford County High Schools are requesting approval for the following special course requests:

New courses:

- Advanced Grammar
- Fine Arts Appreciation
- Survey of Advanced Math Topics

Courses for Renewal:

- Intro to Linguistics - Y01HB2
- Infectious Diseases - Y03H32
- Intro to Microbiology - Y03H31
- Neuroscience & Society - Y04H88
- Sports Psychology - Y04HA9

Motion made by Katie Darby and seconded by Tammy Sharp to approve the special courses request as presented.

Vote: All yes.

Motion passes.

10. FINANCIAL MATTERS (TAB 4)

Wilson Bank, Riverdale High School and Riverdale Baseball Booster Club Agreement

Riverdale High and Riverdale Baseball Booster Club in partnership with Wilson Bank to provide and maintain a video scoreboard and signage.

Motion made by Butch Vaughn and seconded by Caleb Tidwell to approve the agreement between Wilson Bank, Riverdale High and Riverdale Baseball Booster Club as presented.

Vote: All yes.

Motion passes.

11. ENGINEERING AND CONSTRUCTION (TAB 5)

I. Eagleville baseball fence request: Principal Tim Pedigo is requesting to utilize baseball account funds to replace the fence at the baseball field. This project is requested and not to exceed \$18,000.00 and is at no cost to the Board. Engineering and Construction has reviewed the request and has no objections.

Motion made by Butch Vaughn and seconded by Katie Darby to approve the Eagleville baseball fence request as presented.

Vote: All yes.

Motion passes.

II. Smyrna High ROTC obstacle course request: Dr. Sherri Southerland is requesting to install a ROTC obstacle course to be funded by CTE. The project will be funded through CTE funds and is not expected to exceed \$4,000.00. Engineering and Construction has reviewed the request and has no objection.

Motion made by Tammy Sharp and seconded by Katie Darby to approve the Smyrna High ROTC obstacle course request as presented.

Vote: All yes.

Motion passes.

III. Whitworth Buchanan scoreboard relocation request: Principal Chris Butner is requesting to be allowed to receive the existing baseball scoreboard from Siegel High School to replace the one currently on campus. Anticipated cost to replace the existing support structure. The project will be funded through baseball funds and is not expected to exceed \$3,000.00. Engineering and Construction has reviewed the request and has no objection.

Motion made by Butch Vaughn and seconded by Caleb Tidwell to approve the Whitworth Buchanan baseball scoreboard request as presented.

Vote: All yes.

Motion passes.

IV. Smyrna Primary School soccer goal request: Dr. Amy Perry has requested to purchase permanent soccer goals for Smyrna Primary utilizing fundraiser funds. The cost for this request is \$6,757.08. Engineering and Construction has reviewed the request and has no objection.

Motion made by Butch Vaughn and seconded by Tammy Sharp to approve the soccer goal request for Smyrna Primary School as presented.

Vote: All yes.

Motion passes.

12. FINANCIAL UPDATES

-Principal budget meetings are delayed by one week due to the inclement weather.

-Board budget focus was recommended by the Director as the following: Keeping Fund 177, approval of a new school, and COLA increase of 2-2.5%. The Board was asked at the Work Session and Board Meeting if they had any additions or changes to make to the recommendation. No comments were made.

13. DIRECTOR'S UPDATE

Dr. Sullivan thanked our maintenance staff, custodians, and Central Office for their tireless efforts to get schools open this Monday. Special shout out to Tommy Hines for stepping in as our temporary Maintenance Director. Best of luck to all RCS Cheer Teams at Nationals this week.

14. GENERAL DISCUSSION

Discussed at both the Work Session and Board Meeting

-Ms. Sharp asked Dr. Chastain to share an update on 3rd grade retention.

-Mrs. Rosales praised the district for their consistent parental communication using benchmark tests, progress reports, and messaging to keep parents informed of their child's progress.

-Mr. Vaughn gave a shout out to School Counselors for their outstanding job supporting our students and schools. Mrs. Rosales shared a special story about the impact made on her life by a school counselor.

-Mrs. Darby started with a thank you to all schools for making Board Appreciation Week so special. Her sentiment was shared by the entire Board.

-Mrs. Rosales reminded everyone that BizTown is February 12th and the Board is invited to attend. It was also mentioned that The Amazing Shake competition is the same day.

-Mr. Tidwell mentioned the All-County Band concert tomorrow night at WOC.

-Mrs. Maxwell shared that at the February 24 Health and Ed meeting, the Financial Literacy Resolution will be discussed.

-Mr. Vaughn wished our cheer teams good luck at Nationals. Thank you to Middle TN Electric's lineman and our Maintenance Department.

15. ADJOURNMENT gaveled out at 5:51pm.

Approval of Agenda Minutes

Claire Maxwell, RCS BOE Chairman

Date

Dr. James Sullivan, RCS Director of Schools

Date

Rutherford County School Board Meetings and exact conversations are recorded and may be found at the following link: <https://www.youtube.com/playlist?list=PL7CB325821E536E8D>. Board Meeting minutes are provided as a supplement to the recording.

Rutherford County Board of Education Job Description

Job Title: Student Information Data Analyst

Term of Employment: Twelve Month

Immediate Supervisor: Director of Student Information and Accountability

Work Environment:

- Frequent telephone communication throughout the workday.
- Regular use of computers, digital platforms, and office technology.
- Ongoing interaction with staff, students, parents, and visitors.
- Fast-paced setting with frequent interruptions.
- Requires the ability to handle multiple tasks simultaneously while maintaining accuracy, organization, and professionalism.

Essential Duties and Responsibilities:

The following duties are representative of the position and are not intended to be all-inclusive. Other duties may be assigned as needed.

- Responds to inquiries from staff, parents, and visitors regarding attendance policies, school schedules, student information, and related matters.
- Reviews, verifies, and maintains the accuracy of student records within the Student Information System (SIS) and ensures alignment with state data systems.
- Assists schools with student enrollment and withdrawal processes in compliance with district and state requirements.
- Monitors and supports the accuracy of Average Daily Membership (ADM) data to ensure proper reporting and funding.
- Records and compiles all suspensions and expulsions for the school system; researches attendance and disciplinary records from prior years.
- Prepares and types correspondence for students, teachers, parents, and staff as required.
- Monitors office supply inventory and prepares requisitions for necessary materials.
- Receives, processes, and distributes incoming mail.
- Answers incoming telephone calls, provides information, routes calls appropriately, and takes messages as needed.

- Performs general clerical duties, including filing, photocopying, mailing, and data entry.
- Performs other duties and tasks as directed by the Director of Student Information and Accountability.

Qualifications:

- High school diploma or GED required.
 - One to two years of secretarial, general office, or related experience required.
 - Vocational or technical diploma preferred.
 - An equivalent combination of education, training, and experience that provides the required knowledge, skills, and abilities may be considered.
-

Knowledge, Skills, and Abilities:

- Considerable knowledge of Central Office and district policies, procedures, and activities related to student information functions.
 - Ability to compile, organize, prepare, and maintain records, reports, and information in accordance with departmental and governmental regulations.
 - Proficiency in Microsoft Office applications including Excel, Word, Outlook, Teams, SharePoint..etc.
 - Ability to analyze data across multiple platforms to identify discrepancies and resolve errors.
 - Strong written and verbal communication skills with the ability to interact effectively with supervisors, staff, parents, and the public.
 - Ability to exercise independent judgment in routine and non-routine situations.
 - Proficiency in basic mathematical calculations.
 - Ability to plan, organize, prioritize, and manage multiple tasks and deadlines.
 - Ability to comprehend and apply departmental regulations and procedures.
 - Capacity to work under moderate stress in an environment requiring attention to detail and adherence to deadlines.
 - Strong understanding of standard office procedures and methods.
-

Evaluation:

Performance is evaluated by the Director of Student Information and Accountability in accordance with Rutherford County Board of Education policies for classified personnel.

Fund 141 - General Purpose School

Budget Amendment #7

Function	Object	Description	2026 Budget	Mid-Year Cleanup		Amended
				Decreases	Increases	Budget
46510		Tennessee Investment in Student Achievement	361,823,829		446,387	362,270,216
46515		Early Childhood Education	1,819,448		433,613	2,253,061
Total Revenue & Operating Transfers			587,877,031	0	880,000	588,757,031

Function	Object	Description	2026 Budget	Increases	Decreases	Amended
						Budget
71100	189	Reg Education Prg - Elem/Sec - Other Salaries & Wages	1,730,188		261,000	1,991,188
71100	201	Reg Education Prg - Elem/Sec - Social Security	13,434,886		16,500	13,451,386
71100	204	Reg Education Prg - Elem/Sec - Pensions	13,014,163		34,000	13,048,163
71100	212	Reg Education Prg - Elem/Sec - Employer Medicare	3,142,030		3,800	3,145,830
71100	336	Reg Education Prg - Elem/Sec - Maint. & Repair Serv. - Equip.	25,000		10,000	15,000
71100	399	Reg Education Prg - Elem/Sec - Other Contracted Services	2,300,881		50,000	2,350,881
71100	429	Reg Education Prg - Elem/Sec - Instructional Supp & Mat	2,200,000		500,000	2,700,000
71100	499	Reg Education Prg - Elem/Sec - Other Supplies And Materials	438,680		150,000	288,680
71100	722	Reg Education Prg - Elem/Sec - Regular Instruction Equipment	150,000		75,000	225,000
71100 Total			298,152,354	940,300	160,000	298,932,654
71150	189	Alternative Instruction - Other Salaries & Wages	0		4,000	4,000
71150	201	Alternative Instruction - Social Security	224,392		250	224,642
71150	204	Alternative Instruction - Pensions	268,831		500	269,331
71150	212	Alternative Instruction - Employer Medicare	52,479		60	52,539
71150	429	Alternative Instruction - Instructional Supp & Mat	20,000		10,000	30,000
71150	790	Alternative Instruction - Other Equipment	30,000		15,000	15,000
71150 Total			4,655,923	14,810	15,000	4,655,733
71200	189	Special Education Program - Other Salaries & Wages	411,050		36,000	447,050
71200	201	Special Education Program - Social Security	2,163,018		2,250	2,165,268
71200	204	Special Education Program - Pensions	2,770,380		80,500	2,689,880
71200	212	Special Education Program - Employer Medicare	505,868		530	506,398
71200	217	Special Education Program - Retirement - Hybrid Stabilization	13,000		85,000	98,000
71200	369	Special Education Program - Contract For Sub Teachers-Cert	250,000		50,000	200,000
71200	370	Special Education Program - Contract For Subteacher-Noncer	500,000		50,000	550,000
71200	399	Special Education Program - Other Contracted Services	40,000		20,000	20,000
71200 Total			49,530,610	173,780	150,500	49,553,890
71300	189	Career and Technical Education Program - Other Salaries & Wages	414,182		126,751	540,933
71300	201	Vocational Education Program - Social Security	1,034,171		7,859	1,042,030
71300	204	Career and Technical Education Program - Pensions	998,776		7,314	1,006,090
71300	212	Vocational Education Program - Employer Medicare	241,862		1,838	243,700
71300	336	Vocational Education Program - Maint. & Repair Serv. - Equip.	70,500		10,000	80,500
71300	499	Vocational Education Program - Other Supplies And Materials	1,298,696		30,000	1,268,696
71300	730	Career and Technical Education Program - Vocational Instruction Equipme	1,945,270		260,000	1,685,270
71300 Total			26,103,861	153,761	290,000	25,967,622
72130	162	Other Student Support - Clerical Personnel	493,546		148,408	345,138
72130	189	Other Student Support - Other Salaries & Wages	4,271,556		140,058	4,411,614
72130	201	Other Student Support - Social Security	948,403		520	947,883
72130	204	Other Student Support - Pensions	928,700		1,090	927,610
72130	212	Other Student Support - Employer Medicare	221,804		125	221,679
72130	399	Other Student Support - Other Contracted Services	1,183,326		30,000	1,213,326
72130	499	Other Student Support - Other Supplies And Materials	94,874		30,000	124,874
72130	524	Other Student Support - In Service/Staff Development	87,465		30,000	57,465
72130	790	Other Student Support - Other Equipment	638,438		100,000	538,438
72130 Total			21,978,585	200,058	280,143	21,898,500
72210	189	Regular Instruction Program - Other Salaries & Wages	4,564,692		126,751	4,437,941
72210	201	Regular Instruction Program - Social Security	765,005		7,859	757,146
72210	204	Regular Instruction Program - Pensions	831,406		7,314	824,092
72210	206	Regular Instruction Program - Life Insurance	3,500		1,838	1,662
72210	336	Regular Instruction Program - Maint. & Repair Serv. - Equip.	2,000		2,000	0
72210	432	Regular Instruction Program - Library Books	300,000		21,450	321,450
72210	499	Regular Instruction Program - Other Supplies And Materials	176,542		7,000	183,542
72210	524	Regular Instruction Program - In Service/Staff Development	250,000		25,000	225,000
72210	599	Regular Instruction Program - Other Charges	2,450		1,450	1,000
72210	790	Regular Instruction Program - Other Equipment	10,000		50,000	60,000
72210 Total			16,668,553	78,450	172,211	16,574,792
72215	161	Alternative Instruction Prg - Secretary(S)	0		124,748	124,748
72215	162	Alternative Instruction Prg - Clerical Personnel	124,748		124,748	0
72215	204	Alternative Instruction Prg - Pensions	98,910		1,029	97,881
72215	217	Alternative Instruction Prg - Hybrid Stabilization	1,000		1,029	2,029
72215	399	Alternative Instruction Prg - Other Contracted Services	4,500		6,000	10,500
72215	432	Alternative Instruction Prg - Library Books	2,000		2,500	4,500
72215	499	Alternative Instruction Prg - Other Supplies And Materials	30,000		3,000	33,000
72215	524	Alternative Instruction Prg - In Service/Staff Development	6,000		2,500	3,500
72215	790	Alternative Instruction Prg - Other Equipment	10,000		5,000	5,000
72215 Total			1,817,332	137,277	133,277	1,821,332
72220	355	Special Education Program - Travel	115,000		5,000	110,000
72220	399	Special Education Program - Other Contracted Services	15,000		5,000	20,000

72220	524	Special Education Program - In Service/Staff Development	35,100		8,000	27,100
72220	790	Special Education Program - Other Equipment	20,000	8,000		28,000
72220 Total			3,319,917	13,000	13,000	3,319,917
72250	210	Technology - Unemployment Compensation	0	6,500		6,500
72250	350	Technology - Internet Connectivity	530,000		100,000	430,000
72250	399	Technology - Other Contracted Services	1,801,900	100,000		1,901,900
72250	499	Technology - Other Supplies And Materials	335,000	50,000		385,000
72250	790	Technology - Other Equipment	842,000		50,000	792,000
72250 Total			6,892,869	156,500	150,000	6,899,369
72310	331	Board Of Education - Legal Services	500,000	100,000		600,000
72310	399	Board Of Education - Other Contracted Services	260,000	150,000		410,000
72310	533	Board Of Education - Criminal Investigation Of Applicants-Tbi	500,000		50,000	450,000
72310 Total			14,222,304	250,000	50,000	14,357,304
72320	117	Director Of Schools - Career Ladder Program	188,974		187,974	1,000
72320	161	Director Of Schools - Secretary(S)	1,000	187,974		188,974
72320	307	Director Of Schools - Communication	100,000		15,000	85,000
72320	320	Director Of Schools - Dues And Memberships	25,000	5,000		30,000
72320	348	Director Of Schools - Postal Charges	30,000		5,000	25,000
72320	399	Director Of Schools - Other Contracted Services	100,000	270,000		370,000
72320	524	Director Of Schools - In Service/Staff Development	40,000		5,000	35,000
72320	701	Director Of Schools - Administration Equipment	20,000		5,000	15,000
72320 Total			2,036,204	462,974	217,974	2,281,204
72410	104	Office Of The Principal - Principals	6,748,509	40,000		6,788,509
72410	307	Office Of The Principal - Communication	175,000		20,000	155,000
72410	499	Office Of The Principal - Other Supplies And Materials	3,000	5,000		8,000
72410 Total			34,259,133	45,000	20,000	34,284,133
72510	105	Fiscal Services - Supervisor/Director	510,958		110,449	400,509
72510	189	Fiscal Services - Other Salaried & Wages	347,378		301,346	46,032
72510	5000	Fiscal Services - Social Security	121,266		25,532	95,734
72510	204	Fiscal Services - Pensions	241,554		50,857	190,697
72510	212	Fiscal Services - Employer Medicare	28,361		5,972	22,389
72510	399	Fiscal Services - Other Contracted Services	300,000		50,000	250,000
72510 Total			2,970,585	0	544,156	2,426,429
72520	105	Human Resources/Personnel - Supervisor/Director	422,519	110,449		532,968
72520	162	Human Resources/Personnel - Clerical Personnel	124,019	301,346		425,365
72520	201	Human Resources/Personnel - Social Security	59,925	25,532		85,457
72520	204	Human Resources/Personnel - Pensions	91,712	50,857		142,569
72520	212	Human Resources/Personnel - Employer Medicare	14,015	5,972		19,987
72520	217	Human Resources/Personnel - Retirement- Hybrid Stabilization	1,000	500		1,500
72520	399	Human Resources/Personnel - Other Contracted Services	92,500	70,000		162,500
72520	524	Human Resources/Personnel - In Service/Staff Development	67,000		20,000	47,000
72520 Total			1,478,440	564,656	20,000	2,023,096
72610	399	Operation Of Plant - Other Contracted Services	1,600,000	500,000		2,100,000
72610	434	Operation Of Plant - Natural Gas	1,497,182		15,000	1,482,182
72610	454	Operation Of Plant - Water And Sewer	1,880,969		20,000	1,860,969
72610	499	Operation Of Plant - Other Supplies And Materials	200,000		25,000	175,000
72610	502	Operation Of Plant - Building And Contents Insurance	3,150,000	28,000		3,178,000
72610	720	Operation Of Plant - Plant Operation Equipment	800,000		300,000	500,000
72610 Total			39,433,565	528,000	360,000	39,601,565
72620	105	Maintenance Of Plant - Supervisor/Director	720,459	8,350		728,809
72620	201	Maintenance Of Plant - Social Security	334,781	520		335,301
72620	204	Maintenance Of Plant - Pensions	666,862	1,090		667,952
72620	212	Maintenance Of Plant - Employer Medicare	78,296	125		78,421
72620	329	Maintenance Of Plant - Laundry Service	50,000	10,000		60,000
72620	336	Maintenance Of Plant - Maint. & Repair Serv. - Equip.	75,000		10,000	65,000
72620	399	Maintenance Of Plant - Other Contracted Services	800,000	200,025		1,000,025
72620	499	Maintenance Of Plant - Other Supplies And Materials	1,500,000		100,000	1,400,000
72620	717	Maintenance Of Plant - Maintenance Equipment	200,000		100,000	100,000
72620 Total			10,511,533	220,110	210,000	10,521,643
72710	105	Transportation - Supervisor/Director	226,763	8,000		234,763
72710	164	Transportation - Attendants	810,375		8,000	802,375
72710	355	Transportation - Travel	12,000		4,000	8,000
72710	399	Transportation - Other Contracted Services	300,000	80,000		380,000
72710	499	Transportation - Other Supplies And Materials	0	4,000		4,000
72710	524	Transportation - In Service/Staff Development	20,000		5,000	15,000
72710	599	Transportation - Other Charges	40,000	5,000		45,000
72710	729	Transportation - Transportation Equipment	473,294		65,000	408,294
72710 Total			37,221,005	97,000	82,000	37,236,005
73300	599	Community Services - Other Charges	10,000.00			10,000
72710 Total			10,000	0	0	10,000
73400	116	Early Childhood Education - Teachers	2,696,162			2,696,162
73400	117	Early Childhood Education - Career Ladder Program	1,500			1,500
73400	163	Early Childhood Education - Educational Assistants	1,403,956			1,403,956
73400	201	Early Childhood Education - Social Security	254,300			254,300
73400	204	Early Childhood Education - Pensions	329,044			329,044
73400	206	Early Childhood Education - Life Insurance	2,100			2,100
73400	207	Early Childhood Education - Medical Insurance	730,000			730,000

73400	212	Early Childhood Education - Employer Medicare	59,473			59,473
73400	217	Early Childhood Education - Hybrid Stabilization	7,800			7,800
73400	299	Early Childhood Education - Other Fringe Benefits	6,000			6,000
73400	355	Early Childhood Education - Travel	2,000			2,000
73400	399	Early Childhood Education - Other Contracted Services	12,000			12,000
73400	422	Early Childhood Education - Food Supplies	5,000			5,000
73400	429	Early Childhood Education - Instructional Supp & Mat	50,000			50,000
73400	499	Early Childhood Education - Other Supplies And Materials	5,500			5,500
73400	524	Early Childhood Education - In Service/Staff Development	15,000			15,000
73400	790	Early Childhood Education - Other Equipment	10,000			10,000
Total 73400			5,589,835	0	0	5,599,835
76100	399	Regular Capital Outlay - Other Contracted Services	25,000			25,000
76100	706	Regular Capital Outlay - Building Construction	1,625,219		69,415	1,555,804
76100	707	Regular Capital Outlay - Building Improvements	3,273,301		218,000	3,055,301
76100 Total			6,257,989	0	287,415	4,636,105
Fund 141 Total			605,709,905	4,035,676	3,155,676	606,589,905

This budget amendment cleans up expenditure line items at mid-year. The amended revenue reflects state grant allocations not included in original budget. The amended expenditures reflect the increase in cost of advertising and legal contracts, instructional/support supplies and materials, maintenance contracted services/equipment, and state mandated teacher instructional supplies and material allocations. This amendment has a net increase of both current year revenue and expenditures of \$880,000 with no use of fund balance.

Recommended Motion:

To amend Fund 141 to clean up expenditure line items for a net increase of \$880,000 in both revenue and expenditures.

Dr. James Sullivan, Director of Schools

Date

Claire Maxwell, Chairman of the Board



Vanessa Ritter, Principal
Philip Eller, Assistant Principal

Smyrna Elementary School
1001 Sam Davis Road
Smyrna, TN 37167

Dear Rutherford County Board Members,

Smyrna Elementary School is excited to share an innovative project that will enrich learning for all students—our Greenhouse and Garden Initiative. This project will support hands-on STEM learning, environmental education, and real-world application of science concepts for more than 650 students, many of whom thrive when given opportunities to explore, design, and create.

Our vision is to build a 12' x 20' greenhouse (with electricity and plumbing) and develop surrounding garden spaces that provide students with hands-on opportunities to grow plants, study ecosystems, practice the Engineering Design Process, and learn sustainable practices. This outdoor classroom will allow students to investigate weather, soil, irrigation, lifecycles, nutrition, and renewable resources in authentic, meaningful ways. Our Garden Club will serve as the front runners of this project, helping lead planting, maintenance, and year-round engagement.

To make this vision a reality, we respectfully request Rutherford County Schools Board approval to move forward with the Smyrna Elementary School Greenhouse and Garden Initiative once all funding commitments have been received and volunteer services and been confirmed. Board approval will allow us to proceed with implementation and ensure this project aligns with district goals while providing meaningful, hands-on learning experiences for our students.

Thank you for supporting the students at Smyrna Elementary School and helping us bring this vision to life.

With gratitude,

Vanessa Ritter, Principal
Smyrna Elementary School

Attachments:

1. SES Greenhouse Proposal
2. RCS Construction Project Form
3. Partner Donation Letter from Taylor Farms
4. TJ Electrical Co Quote - Plumbing
5. TJ Electrical Co Quote - Electricity

1001 Sam Davis Road ● Smyrna, Tennessee 37167
(615) 904-6725 ● Fax (615) 904-6726

Taylor Farms Tennessee
199 Sam Ridley Parkway East
Smyrna, TN 37167
615-653-6984
jmatthews@taylorfarms.com

Date: 1/30/26

Smyrna Elementary School
1001 Sam Davis Road
Smyrna, TN 37167

Dear Smyrna Elementary School Administration and STEM Leadership Team,

On behalf of Taylor Farms Tennessee, we are honored to contribute to the advancement of STEM education at Smyrna Elementary School through our donation to support the Greenhouse and Garden Initiative. We believe deeply in the importance of hands-on learning, real-world problem solving, and providing students with opportunities that spark curiosity and inspire future innovation.

After learning about your vision for a 12' x 20' greenhouse and the surrounding outdoor learning spaces, we were impressed by how intentionally the project supports cross-curricular learning in science, math, literacy, and environmental education. The integration of the Engineering Design Process, sustainability concepts, and practical life skills aligns strongly with our organization's commitment to investing in youth development and community growth.

We are proud to add the Taylor Farms Tennessee name to this project and to donate \$25,000 to help bring the project to life. It is our hope that this contribution will empower teachers, enrich student learning, and provide lasting educational experiences for the 650+ students served by Smyrna Elementary School each year.

We appreciate the opportunity to partner with your school and support such a meaningful initiative. Please let us know if additional information or documentation is needed from our organization. We look forward to seeing the greenhouse and garden serve as a vibrant learning environment for your students.

Thank you for the incredible work you do for children and families in our community.

With appreciation,

Jon Matthews
IT Manager
Taylor Farms Tennessee

RUTHERFORD COUNTY SCHOOLS

Application for Campus Construction Project

Before any request for construction of proposed buildings will be forwarded to the Rutherford County School Board, the following form must be filled out in full and submitted to the Rutherford County Schools Engineering and Construction Department with a letter from the School Principal, a site plan, floor plan and elevations (if application), a full estimate, and schedule.

1. School Name: **Smyrna Elementary School**
2. Principal: **Vanessa Ritter**
3. Project Name: **SES Greenhouse and Garden**
4. Assistant Principal who is overseeing the project: **Philip Eller and Lichelle Leonard**
(Instructional STEM Coach)
5. Does project support recreational sports, athletics or education? **Yes, education (see attached proposal)**
6. Does this project meet all gender equity criteria? **Yes**
7. What department is this project construction for? **The entire school.**
8. What is the anticipated cost for this project (this should include all utility connection feeds, building permits, inspection, and construction). Attach and submit a detailed estimate. **\$25,000 (see attached proposal)**
9. What is the funding source and are funds currently available: (Grant, Booster Club, etc.) List all sources. **Taylor Farms has committed to donating the entire \$25,000 upon approval of the project.**
10. If a grant or funded by a foundation/donor/charitable organization, what is the foundations name? **Taylor Farms**
Do construction plans meet criteria for funding? **Yes**
11. If funded by a local financial institution, has the loan been approved and who is the guarantor for loan? **NA**
12. Do you have a site layout showing where this project will be constructed on campus?
Yes, see attached proposal.
13. Has RCS Engineering & Construction reviewed project location? Are there any conflicts in utilities or easements? **Yes, the proposal has been reviewed by Tony Faulk, Project Manager. No, there are not any conflicts in utilities or easements.**
14. Has MTEMC, CUD, MWSD or other utilities been contacted for service connection of required?
15. Are plans drawn and stamped by Architect/Engineer? **No**

16. Have plans been submitted to Rutherford County Codes or Murfreesboro City Building Codes' Offices for review and/or approval. (LaVergne City Codes, Smyrna City Codes, Murfreesboro City Codes)
17. What is your time for completion of project? When will it start and when will it be completed?
18. If stated that construction project is at no cost to school Board all costs should be included in project. This includes electrical, plumbing, and mechanical services.
19. Do you have a contractor for construction/completing the project? What is the name of Contractor? If no, who will be overseeing the project from the community and who will be doing the work? **Tony Faulk, RCS Project Manager**

Attachments:

1. Letter from Principal
2. SES Garden and Greenhouse Proposal
3. Letter of Commitment from Taylor Farms
4. Summit Concrete – quote for concrete and footings
5. TJ Electrical Co – quote for electrical
6. TJ Electrical Co – quote for plumbing



School Greenhouse & Outdoor Garden Proposal

STEM Greenhouse and Outdoor Garden for Sustainable Learning and Community Outreach

Smyrna Elementary School

Submitted by: Vanessa Ritter, Principal

Prepared by: Lichelle Leonard, Instructional STEM Coach

Date: January 22, 2026



I? Project Overview

As a **STEM-designated school**, we are committed to providing hands-on, inquiry-based learning that connects classroom concepts to real-world applications. The proposed [Grandio Summit 12' x 20' Aluminum Greenhouse](#), paired with an **adjacent outdoor garden**, will provide a complete ecosystem for students to explore sustainable agriculture, the engineering design process, and environmental stewardship.

This project will allow students to grow and study plants year-round, while also donating fresh produce to local families in need — uniting STEM education, service learning, and community wellness.

II? Purpose and Need

A? STEM Integration:

1. Encourages authentic investigations using the engineering design process (EDP).
2. Supports math, science, and technology applications through real data collection and problem-solving.
3. Provides a platform for exploring renewable energy, soil science, and sustainable systems.

B? Community Impact:

1. Fresh produce grown in the greenhouse and outdoor garden will be donated to local families.
2. Reinforces the importance of local agriculture and environmental care.

C? Student Development:

1. Builds responsibility, teamwork, and leadership.
2. Engages students in cross-curricular STEM projects such as irrigation system design, water cycle studies, and plant biology.

D? Infrastructure Expansion:

1. Addition of electrical and plumbing utilities for the greenhouse.
 2. Creation of an outdoor garden with raised beds, mulched walkways, and an automatic irrigation system.
-

III? Project Description

The project includes two connected learning environments:

A? Grandio Summit 12' x 20' Aluminum Greenhouse Kit

1. Professional-grade aluminum frame and 10mm twin-wall polycarbonate panels.
2. Built on permanent **footings** with **gravel flooring** for stability and drainage (earth anchors)
3. Equipped with **electrical connections** for lighting, fans, and outlets.
4. Integrated **plumbing line** connected to an **automatic irrigation system** (included with kit).

B? Outdoor Garden Area

1. Located directly in front of the greenhouse facing the school for seamless integration.
2. **Automatic drip irrigation system** connected to the same plumbing line.
3. **Grassy walking paths** for accessibility and safety.

These combined spaces will function as a living laboratory and outdoor classroom for STEM, environmental science, and community engagement projects.

IV Educational Use

Students will:

- **Learn about living things, especially plants**, by exploring plant life cycles, needs, and structures in both greenhouse and outdoor environments.
 - Investigate how environmental factors such as light, temperature, and water affect plant growth.
 - Use the **Engineering Design Process (EDP)** when planting.
 - Collect and analyze data on soil composition, plant health, and growth rates.
 - Use sensors, thermometers, and data software to monitor environmental conditions inside and outside the greenhouse.
 - Compare plant growth patterns between the controlled greenhouse environment and the outdoor garden.
 - Connect agricultural science to nutrition, sustainability, and community outreach.
 - Conduct experiments that reinforce core STEM concepts, literacy connections, and environmental responsibility.
-

✓ Budget Estimate

Item	Description	Estimated Cost
Grandio Summit 12' x 20' Aluminum Greenhouse	Frame, polycarbonate panels, vents, and hardware	\$8,100.00
Concrete	Walkway, footings for greenhouse	\$6,100.00
Electrical Installation	Inground junction box, 2 plugs, 2 lights, 1 switch, electric box, 2 20-amp breakers	\$3,800.00
Plumbing Installation	180' water line, installed 2 frost free hydrants, cut 2 side walks	\$2,200.00
Automatic Irrigation System for Greenhouse	Timed watering system connected to plumbing	Included in Kit
Automatic Irrigation System for Outdoor Garden	Timed watering system connected to plumbing	\$1,000.00
Planting Tables and Seed Trays	Raised growing stations for students	\$1,000.00
Miscellaneous Supplies (consumables)	Soil, seeds, pots, fertilizer, signage	\$900.00
Tiller	Motorized gas garden tool to loosen soil	\$1,000.00
Miscellaneous Tools (non-consumables)	Rack, shovel, hoe, plant supports	\$900.00

Total Estimated Budget: \$25,000

VI Funding and Sustainability

A. Funding Sources:

1. STEM or sustainability grants
2. Community partnerships with local businesses and nurseries (confirmed partner: Taylor Farms)
3. Parent and student-led fundraising (e.g., “Adopt-a-Bed” program)
4. Agricultural education mini grants
5. Community partnership for volunteer services (possible partner: DowSmith)

B. Sustainability Plan:

1. Integrated into science, math, and technology curriculum.
 2. Ongoing maintenance by student greenhouse and garden clubs.
 3. Partnerships with local Master Gardeners or FFA programs
-

VII Expected Outcomes

- A. Enhanced STEM learning: Students apply scientific and engineering principles in real contexts.
 - B. Community service: Students cultivate and donate fresh produce to those in need.
 - C. Sustainability education: Promotes energy efficiency, water conservation, and eco-friendly practices.
 - D. Student empowerment: Encourages responsibility, leadership, and innovation.
-

VIII Conclusion

The combined **STEM Greenhouse and Outdoor Garden Project** will create a comprehensive, sustainable learning environment that integrates science, technology, engineering, and mathematics through authentic, real-world applications. With the addition of **electrical, plumbing, and irrigation systems**, students will gain firsthand experience designing and maintaining systems that support sustainable living — while serving their community and promoting environmental awareness.

This project will not only **grow vegetables**, but also **grow leaders, innovators, and problem-solvers**.

GRANDIO SUMMIT 12x20 DIMENSIONS STEEL EARTH MOUNT INSTALLATION BASE KIT

12x20 Grandio Summit with Steel Base Kit Dimensions

*The Steel Base Kit is sold separately from the Summit Greenhouse Kit and is designed to be installed directly into the Earth using the included L-Bolts which must be secured into Quikrete® or a similar concrete material.

The Flat Mount Base Kit will attach on top of the Steel Base Kit.

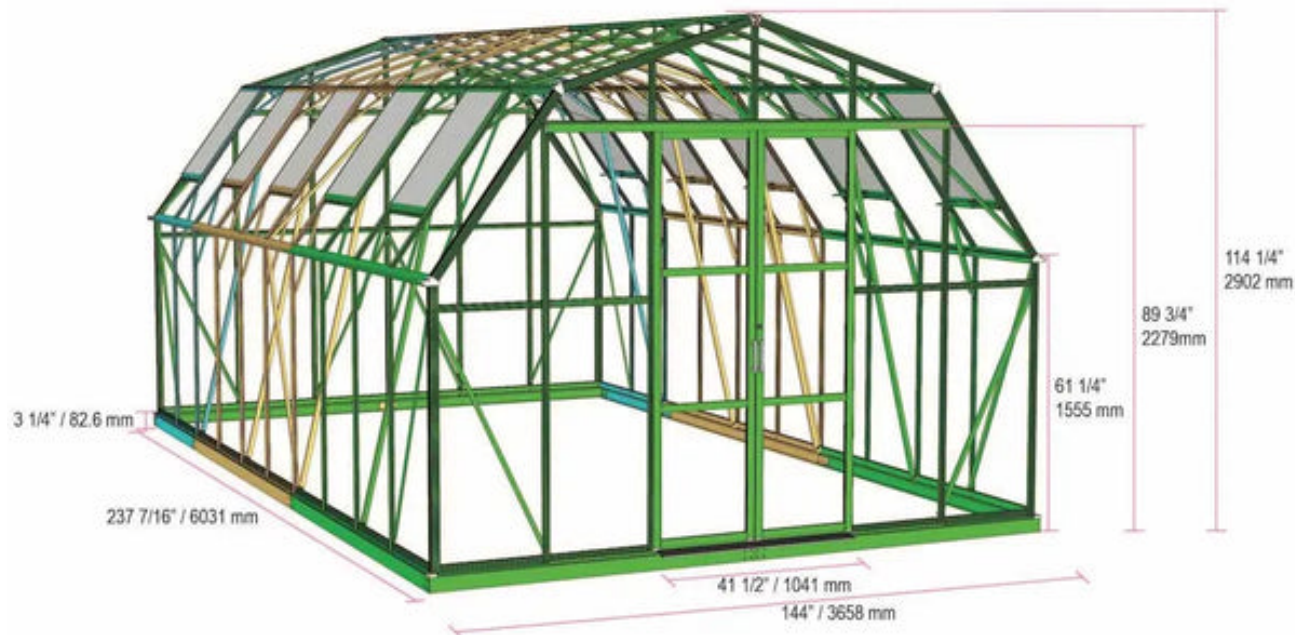
Exterior Dimensions: 144" W x 237 7/16" L

Interior Dimensions: 141.25" x 234 9/16"

Door Dimensions: 41.5" W x 85.25" H

Bottom Side of Gutter Height: 60.5"

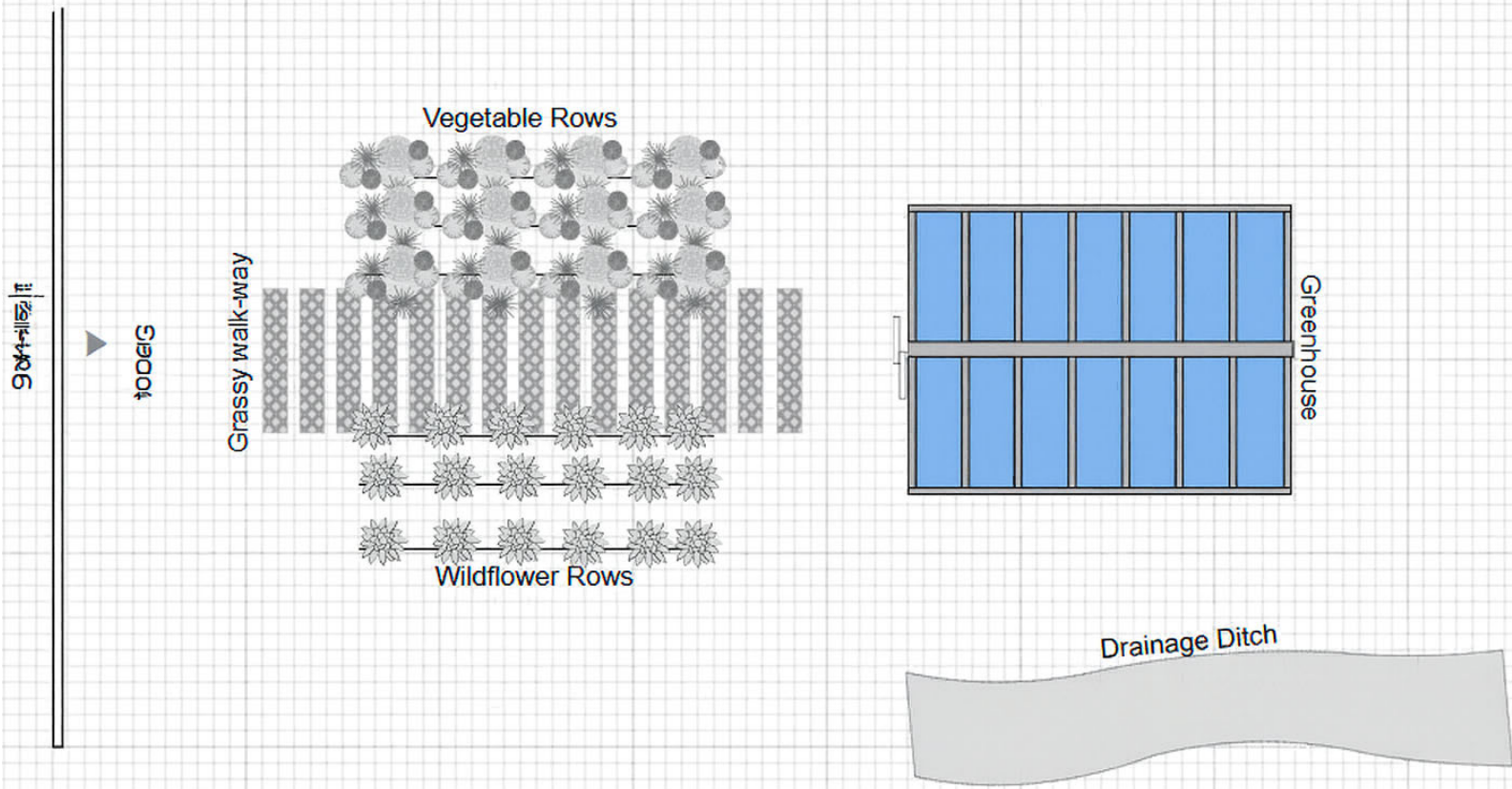
Peak Roof Height: 114.25"





SES Greenhouse & Garden Proposal 8

Smyrna Elementary School Proposed Greenhouse and Outdoor Garden





SES Greenhouse & Garden Proposal 10



Summit Concrete
 3266 Memorial Blvd Suite E106
 Murfreesboro, TN 37129
www.summitconcretetn.com
 (615) 295-4547

Proposal #7686
 Created: 11/04/2025
 From: X-Phillip Mullins

Proposal For

Rutherford County Schools

2240 Southpark Dr
 Murfreesboro, TN 37128

mobile: (615) 456-4971
faulkr@rcschools.net

Location

1001 Sam Davis Rd
 Smyrna, TN 37167

Green House

Terms

Commercial - 15 Day Terms

ITEM DESCRIPTION	AMOUNT
A) Description of Work - Broom Finish Install concrete flatwork (approximately 300 square feet) with commercial mix 4,000 PSI & fiber mesh. Broom finish with control joints.	\$ 3,600.00
B) Description of Work - Miscellaneous Install 12" wide footings up 24" turndown with rebar	\$ 2,500.00
<i>"Each one should use whatever gifts he has received to serve others, as faithful stewards of God's grace in its various forms." 1 Peter 4:10</i>	TOTAL \$ 6,100.00

Signature

x

Date:

 Please sign here to accept the terms and conditions

Amount Enclosed: _____ Check #: _____ Date: _____

Sales Reps

X-Phillip Mullins

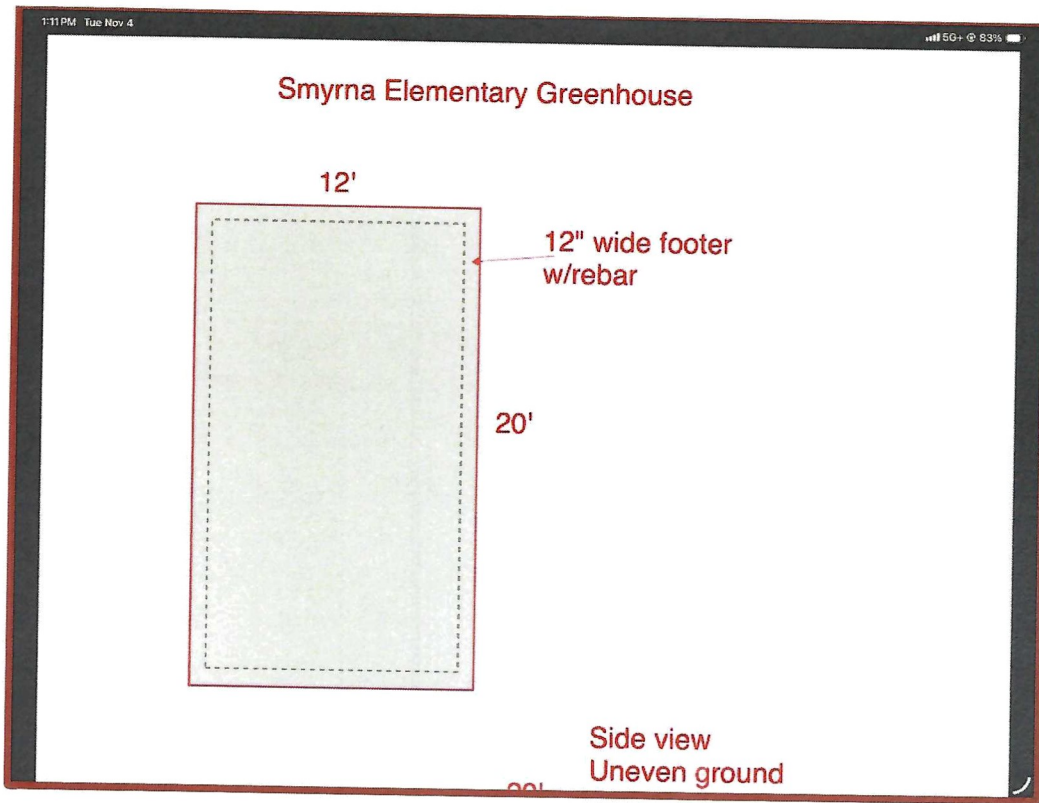
Photos





Summit Concrete
3266 Memorial Blvd Suite E106
Murfreesboro, TN 37129
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Proposal #7686
Created: 11/04/2025
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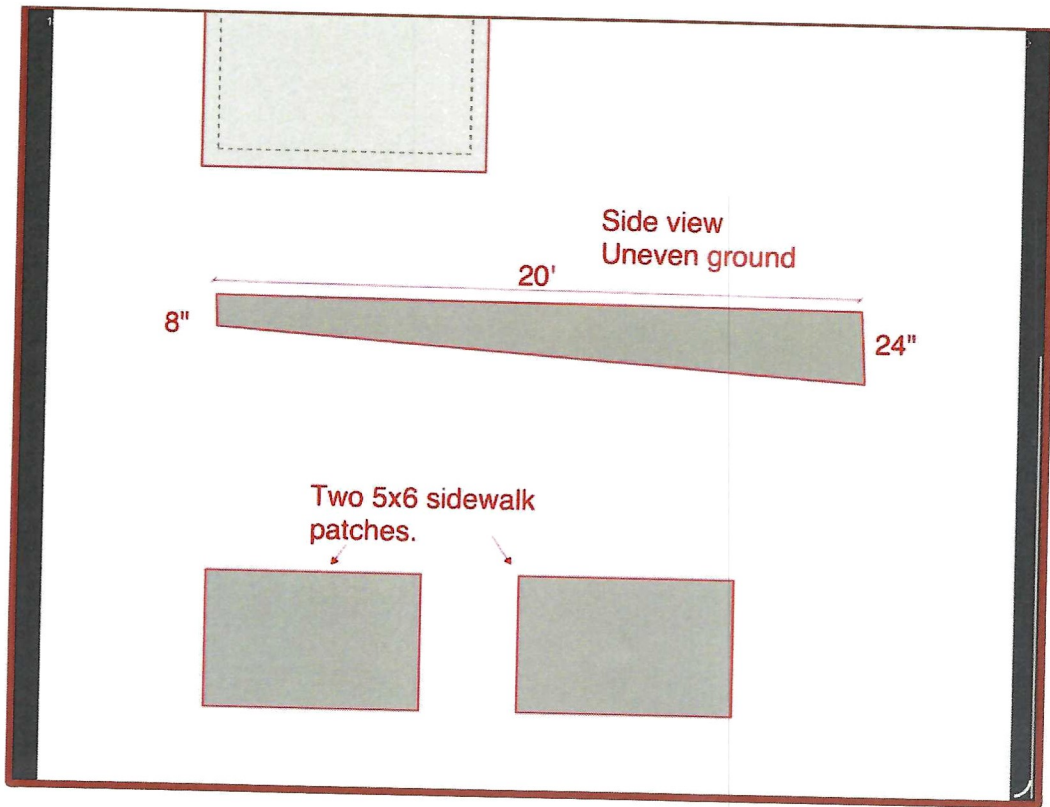


WE LOOK FORWARD TO WORKING WITH YOU!!!



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ESTIMATE

TJ Electrical CO
718 Thompson Lane STE 108-115
Nashville, TN 37204

tj Jasonzimmer@gmail.com
+1 (615) 394-2117
tj Jasonzimmer@gmail.com

Rutherford Co Board of Education:Smyrna Elementary

Bill to
Rutherford Co Board of Education
2240 Southpaark Drive
Central Office
Murfreesboro, TN 37128

Ship to
Rutherford Co Board of Education
2240 Southpaark Drive
Central Office
Murfreesboro, TN 37128

Estimate details
Estimate no.: 1311
Estimate date: 11/09/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Sales	Electric quote inground junction box plus 2 plugs, 2 lights, 1 switch, electric box and 2 20-amp breakers	1	\$3,800.00	\$3,800.00
				Total	\$3,800.00

Accepted date

Accepted by

ESTIMATE

TJ Electrical CO

718 Thompson Lane STE 108-115
Nashville, TN 37204

tj Jasonzimmer@gmail.com

+1 (615) 394-2117

tj Jasonzimmer@gmail.com

Rutherford Co Board of Education:Smyrna Elementary

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Murfreesboro, TN 37128

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2240 Southpaark Drive
Central Office
Murfreesboro, TN 37128

Estimate details

Estimate no.: 1310

Estimate date: 11/09/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Sales	180ft water line and installed 2 frost free hydrants and cut 2 side walks	1	\$2,200.00	\$2,200.00
				Total	\$2,200.00

Accepted date

Accepted by



Riverdale High School

802 Warrior Drive
Murfreesboro, Tennessee 37128
Phone 615—890-6450
Fax 615 890—9790

Tamera Blair,
Principal

David Cowan, Assistant Principal
Gerron Hurt, Assistant Principal
Lindy King, Assistant Principal
Jay Seals, Assistant Principal
Brett Throneberry, Assistant Principal

February 3, 2026

To: Rutherford County Board of Education
RE: Track Name

We, at Riverdale High School, would like to name the Riverdale High School Track in honor of Coach Rickey Field. We would like to place a sign that states, “Welcome to the Coach Rickey Field Track at Riverdale High School”. I am not sure if an explanation is needed, but Coach has been with us at Riverdale since 1990. He has coached men’s basketball, football, and track and field. He currently is an assistant coach for our football team and the head coach of our track and field team. Coach Field has been and still has a positive influence on thousands of students and colleagues. He is not only a staple at Riverdale High but in the city of Murfreesboro.

We would like your approval to name our track the “Coach Rickey Field Track”.

Thank you,

Tamera L. Blair